

# SRC Bulletin

## September 2005

### Special Fall Edition

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#### **SRC POLICY ON DEFINING "INSTRUCTION"**

##### **BACKGROUND TO THE NEW POLICY**

Over the last little while, SRC management and Directors have become aware that several instances of unauthorized instruction are occurring on club property. Unauthorized instruction occurs when someone who is not an approved SRC Instructor teaches someone else on SRC property.

It is felt that most of these occurrences stem from a genuine confusion over what is and is not "teaching" or "instruction", not from a purposeful breaking of SRC rules. This situation has brought to light the need to clearly define in SRC policy what activities constitute "instruction" as opposed to merely "helping" a fellow rider.

##### **RELEVANT EXISTING POLICY**

Several sections of current SRC policy are relevant to the policy on defining "instruction":

- 1) Southlands Riding Club Rule #43: "SRC Instructors are those who have been designated as such by the Board of Directors"
- 2) Southlands Riding Club Rule #44: "Only SRC Instructors may give instruction on Club premises, except as authorized from time to time by the Board of Directors for clinics and other special events"

##### **RATIONALE FOR POLICY ON DEFINING "INSTRUCTION"**

Unauthorized instruction at SRC is problematic for many reasons. SRC should take instances of unauthorized instruction seriously and support the possible application of significant penalties in such cases because:

- unauthorized instruction is unfair to those instructors and students who abide by SRC rules and pay ring fees for properly scheduled lessons, fees which help support SRC and keep all members' dues lower than they otherwise would be;

## Instruction Cont'd

- unauthorized instruction presents a liability issue for SRC, as SRC has no way of knowing whether people engaged in unauthorized instruction have liability insurance and SRC's insurance could be adversely affected;
- unauthorized instruction carried out at volume is disruptive to other riders, especially those who are taking lessons and must listen to their instructor over the voice of the unauthorized instructor;
- members may feel unwilling to ride in a ring where instruction is taking place; in the case of unauthorized instruction, a full paying member may therefore be inconvenienced by someone who is not abiding by the rules and is not paying their fair share of the costs of SRC.

### **POLICY ON DEFINITION OF "INSTRUCTION"**

To be considered "instruction", an activity must meet both of the following points:

- 1) Instruction is regular and fairly continuous commentary and/or direction (i.e. more than an occasional comment).
- 2) Instruction takes place while the student is in the act of riding a horse, as opposed to observations and comments made after the ride is completed.

The following points also make up part of the definition of "instruction":

- 3) Based on the rationale for the policy outlined above, it is irrelevant whether the student is riding the instructor's own horse. It is still "instruction" if it meets points 1 and 2 above.
- 4) Based on the rationale for the policy outlined above, it is irrelevant whether the instructor is teaching his or her own child. It is still "instruction" if it meets points 1 and 2 above.
- 5) Based on the rationale for the policy outlined above, it is irrelevant whether the instructor is receiving payment from the student. It is still "instruction" if it meets points 1 and 2 above.
- 6) Based on the rationale for the policy outlined above, it is irrelevant whether the instructor is riding a horse while the teaching is taking place. It is still "instruction" if it meets points 1 and 2 above.

\*\* NOTE: The word for word reading aloud of dressage tests, with little or no additional commentary, is exempt from this policy.

# Instruction Cont'd

## PENALTIES FOR UNAUTHORIZED INSTRUCTION ON SRC PROPERTY

Both parties (the teacher and the student) engaged in unauthorized instruction on SRC property may be subject to the following penalties:

First Offense: SRC management will conduct a personal meeting with each offender and issue a verbal reminder regarding the rules about unauthorized instruction. This meeting will be followed up by a letter from SRC management outlining the content of the meeting and stating the exact time and date of the offense and the exact policy wording which has been contravened. The letter will also state the repercussions of a second offence.

Second offense: each offender will be subject to a 1 month suspension of membership privileges (in the case of a non-member parent engaged in unauthorized instruction, the child's membership will be suspended). Notice of the suspension will be given both verbally from SRC management and in writing in a letter from the SRC President. The letter will state the exact time and date of the offence, the exact policy wording which has been contravened, and will make reference to the fact that this is a second offence. It will also state the repercussions of a third offence. Notice of the suspension will also be published in the SRC Bulletin, on the SRC website, on the Instructors' Board in the SRC lobby, and anywhere else deemed appropriate by SRC management.

Third offense: each offender will be subject to a 1 year suspension of membership privileges (in the case of a non-member parent engaged in unauthorized instruction, the child's membership will be suspended). Notice of the suspension will be given both verbally from SRC management and in writing in a letter from the SRC President. The letter will state the exact time and date of the offence, the exact policy wording which has been contravened, and will make reference to the fact that this is a third offence. Notice of the suspension will also be published in the SRC Bulletin, on the SRC website, on the Instructors' Board in the SRC lobby, and anywhere else deemed appropriate by SRC management.

In all cases, the affected member has the right to appeal in writing or by personal appearance at a Board of Directors' meeting a suspension of membership privileges to the Board of Directors within 30 days of the date of the letter announcing the suspension. The Board of Directors may at its discretion reverse the suspension and/or apply some other form of penalty.

## Nothing Revealed Yet...



This is the second month that passes, and still no correct answers as to who the mystery member was for August 2005. It is none other than our Club Photographer Amelia Butler!!!

September's mystery member should be a little more simple to figure out with the additional clues of a horse that was well known in the Southlands community as well as the 'helper' for this young rider. If you think that you know, please submit your answer to Ingrid Carter at the SRC Office.

This can be done by fax: 604-263-1281, by phone: 604-263-4817, or by e-mail: southlands@shaw.ca



Pacific Riding for Developing Abilities Fall 2005 Session is about to begin. If you are available on Wednesday between 12:50-2:00pm from September 28th through November 2nd and wish to volunteer as a rider handler Please call Vicki Gourlay at 604-230-3754. This is a very rewarding and fun hour for individuals to participate in once a week. This 2006 fall season will be PRDA's 34th year of operation. We are grateful to be able to carry on our volunteer program at SRC as so many club members are involved in this very worthwhile equestrian endeavor.

## SRC E-mail and how it effects you!

79.7% of SRC Members have e-mail. This means that we are able to inform the majority of members of news as it happens. News worthy topics could relate to work being done around the grounds, upcoming clinics, new postings on our website and special events. For those that do not have e-mail, this news will still reach you through publications such as the Bulletin or the Horscope. We are thrilled that more and more members are providing us with their email address helping us improve office/membership communication. If you do not yet receive our e-mails, please contact the office and update us with your contact information. Thank you!

## 21/2 Phase Event

Sunday September 11th will be the second two and a half phase event held by the Junior Intermediate Committee at SRC. Entries close on Monday September 5th (no exceptions) and need to be sent to Karen Evans. Entry Forms can be picked up at SRC or at Maynard's Tack Shops. Dressage tests are available to download from:<http://www.canadianequestrian.com/htbc/>

The 2 phase will consist of dressage and stadium jumping and cost \$35.00 to enter, and the 2 1/2 phase will consist of dressage, cross country and stadium jumping with a cost of \$45.00 to enter.

We look forward to seeing a great turnout!

# ROOFED RING ROTATION FOR OCTOBER 1, 2005 – MARCH 31, 2006

## ROOFED RING ROTATION

The jumps will rotate between the indoor ring and the covered ring on a TWO-week schedule beginning with jumps in the indoor for the period October 1 – 15.

When events take place in one of the roofed rings the following arrangements will be in place for the other roofed ring to allow for a fair distribution of time for members wanting either to jump or do flat work under cover.

### Two day events:

Saturday — flat work

Sunday — jumps

### One day event:

Split ring for the day – 3 jumps in half the ring, flat work in half the ring. Area will be divided by white barrier fencing. If the indoor is used this way, the jumps will be on the south side. If the covered is used, the jumps will be located on the north side. N.B. To allow pleasure riders time free from lessons, please note that lessons in this case may be scheduled only in the morning so that the last lesson ends at 12:30 p.m.

## NUMBER OF JUMPS IN THE RINGS

Big outdoor ring: 10 – 14

McCleery : 8 – 10

Covered: 8 – 10

Indoor: 6 – 8

The total number of jumps in the ring may not exceed the upper limit specified in each case. In a combination, each element is one jump.

Oxers and triple bars may not be split up into separate jumps.

## NUMBER OF LESSONS ALLOWED PER RING

Big outdoor ring: 2

McCleery: 1

Dressage: 1

Carnarvon: 1

Indoor: 1 jumping, 2 private flat work, 1 group flat work (2 or more people)

Covered: 1 jumping, 2 private flat work, 1 group flat work (2 or more people)

# SEPTEMBER 2005

| SUN                                    | MON                 | TUE                          | WED                                   | THU | FRI  | SAT                                    |
|--|---------------------|------------------------------|---------------------------------------|-----|--|--|
|  |                     |                              |                                       | 1   | 2  | 3                                      |
| 4                                      | 5                   | 6                            | 7                                     | 8   | 9  | 10                                     |
| 11<br>21/2<br>Phase Event              | 12<br>Board Meeting | 13                           | 14<br>VPC meeting in<br>SRC Clubhouse | 15  | 16<br>Dawn Ruthven<br>Evening talk in<br>SRC Clubhouse | 17<br>Dawn Ruthven<br>Clinic in Indoor |
| 18<br>Dawn Ruthven<br>Clinic in Indoor | 19                  | 20<br>Instruction<br>Meeting | 21                                    | 22  | 23   | 24                                     |
| 25<br>Country Fair                     | 26                  | 27                           | 28                                    | 29  | 30   |  |

# OCTOBER 2005

| SUN                                     | MON | TUE                          | WED | THU | FRI | SAT                           |
|---|-----|------------------------------|-----|-----|-----|-------------------------------|
|   |     |                              |     |     |     | 1<br>John Turner<br>Clinic    |
| 2 Dressage %<br>& John Turner<br>Clinic | 3   | 4                            | 5   | 6   | 7   | 8                             |
| 9                                       | 10  | 11                           | 12  | 13  | 14  | 15<br>Roanne Tyson<br>Clinic  |
| 16<br>Roanne Tyson<br>Clinic            | 17  | 18<br>Instruction<br>Meeting | 19  | 20  | 21  | 22<br>Hunter Winter<br>Series |
| 23<br>Jumper Days                       | 24  | 25                           | 26  | 27  | 28  | 29                            |
| 30 Halloween<br>Play day                | 31  |                              |     |     |     |                               |